

Area Committee Priority (Priority in bold, with actions listed beneath each priority)	Performance measures/Outputs	Others involved	Status RAG <sup>1</sup>	Comments	Timescales
<p><b>The Area Committee will support Town and Parish Councils in representing the interests of and delivering the priorities for their local communities.</b></p> <p><b>It will do this by:</b></p>	<p>City Priorities: Best City to Live and Best City for Communities</p>				
<p>1. Employing a localism officer to support Town and Parish Councils in developing knowledge and understanding of the 2011 Localism Act, and preparing a Neighbourhood Development Plan which meets the requirements set out by both the government and Leeds City Council.</p>	<p>Localism Officer employed, (reviewed annually) Number of parishes engaged Feedback from T &amp; PCs on support received.</p>	<p>LCC Planning</p>	<p>A</p>	<p>Wellbeing funding approved for year 2; Focusing on: • Supporting each parish to develop a neighbourhood development plan; • Identify funding opportunities; • Provide guidance and support on the 2011 Localism Act.</p>	<p>Funding in place until July 2013. Current postholder in post as a secondment until March 2013</p>
<p>2. Servicing the Wetherby and Harewood Town and Parish Council forum; This forum provides an opportunity for discussion and resolution of issues of common interest and concern;</p>	<p>Attendance at meetings, issues resolved, feedback from Parish Councils;</p>	<p>Wetherby &amp; Harewood Town and Parish Councils</p>	<p>A</p>	<p>The forum brings all the Town and Parish Council's together to share ideas and concerns, and find solutions to common problems.  Two forums have been held so far this year.  Cllr Robinson held a follow up meeting with First Bus to resolve problems</p>	<p>4 meetings per year in Jan, April, July and October</p>
<p>3. Providing regular communications on activities and funding for Town and Parish Councils;</p>	<p>Feedback from parishes on usefulness of communications</p>		<p>A</p>	<p>Regular communications provide information to Town and Parishes to disseminate in their communities.</p>	<p>Ongoing, communications sent at least fortnightly</p>

<sup>1</sup> RAG – status of action. Red – not started, Amber – in progress, Green - complete

<p><b>The Area Committee will engage with services in the Moor Allerton Partnership Area to tackle the priorities for this community.</b></p> <p><b>It will do this by:</b></p>	<p><b>Best City for Communities</b></p>				
<p>1. Developing and implementing a Neighbourhood Improvement Plan (NIP) for Moor Allerton which sets out the priority actions for the area;</p>	<p>NIP produced with support of MAP partners, and approved at Area Committee. Key priorities</p>	<p>ENEHL Northcall MAECare Groundwork West Yorkshire Police LCC Job Centre+ Alwoodley Extended Services</p>	<p>G</p>	<p>Priorities for 2012/13 are:</p> <ul style="list-style-type: none"> <li>•Reduce the % of working age people in receipt of benefits;</li> <li>•Promote healthy lifestyles;</li> <li>•Reduce crime and anti-social behaviour;</li> <li>•Provide activities for young people</li> </ul>	<p>NIP Reviewed annually</p>
<p>2. Chairing and supporting the Moor Allerton Partnership which meets 6 times per year and has responsibility for implementing the Moor Allerton NIP;</p>	<p>Partners engaged, NIP implemented</p>		<p>A</p>	<ul style="list-style-type: none"> <li>•Meeting held 26 April. Focused on improving communications and health fair to be held in September</li> </ul>	<p>MAP partnership 6 times per year</p>
<p>3. Provide a directory of local services for partner agencies and local residents living in the MAP area;</p>	<p>Directory circulated  Feedback from partners</p>		<p>G</p>	<p>The directory collates information from MAP partners so that agencies can signpost people to services that they need.</p>	<p>Directory distributed July 2012 and reviewed 6 monthly</p>
<p><b>The Area Committee will work with local communities and partner organisations to reduce crime and anti-social behaviour and maintain the local environment to a standard the community can enjoy and take pride in.</b></p> <p><b>It will do this by:</b></p>	<p><b>Best City for Communities</b></p>				
<p>1. Providing support to local environmental and crime reduction projects;</p>	<p>Monitoring information submitted for each grant application</p>		<p>A</p>	<p>Grass cutting and road sweeping and cleaning undertaken 2 days before In Bloom judging took place in April.</p> <p>In Bloom groups now have free access to council tips.</p> <p>Wellbeing grant aid provided to Scholes in Bloom for 110 hanging baskets</p>	<p>ongoing</p>

<p>2. Co-chair Wetherby and Harewood Tasking and co-ordinate Operation Champion to tackle specific crime and grime issues;</p> <p>Be an active partner in Roundhay, Alwoodley, Moortown tasking;</p>	<p>NE Police Divisional targets:</p> <p>Confidence and satisfaction;</p> <p>Local policing;</p> <p>Protection of the public from serious harm;</p>	<p>ENEHL, LASBT, Harewood Estate, EPOSS Extended Services, Churches Together, Wetherby CPP Alwoodley Extended Services</p>	<p>A</p>	<p>The tasking teams are firmly embedded into agencies day to day business and members continue to attend and support meetings.</p> <p>The Area Committee receives a comprehensive report from the NE Divisional Community Safety Partnership annual.</p>	<p>Tasking meets every 6 weeks</p> <p>Operation Champion minimum 4 times per year</p> <p>DCSP report July</p>
<p>3. Identify and review environmental issues through the Area Committee's Environmental sub-group;</p>	<p>number of sites surveyed to be satisfactory in terms of the presence of:</p> <ul style="list-style-type: none"> <li>• litter</li> <li>• detritus (eg leaf mould, dirt accumulations etc).</li> <li>• graffiti</li> <li>• flyposting.</li> </ul>	<p>Environmental Locality Team Grounds maintenance contractor</p>	<p>A</p>	<p>Environmental sub group met 24 May, agreed new terms of reference.</p> <p>Received reports on:</p> <p>derelict buildings - identified 2 additional buildings causing concern;</p> <p>grounds maintenance contract;</p> <p>Environmental Service Level Agreement year 2;</p>	<p>Environment sub-group meets 4 times per year</p>
<p><b>Summary of all other actions within Area Committee Business plan to be tracked</b></p>					
<p><b>Support local community events and activities that bring people together. It will do this by:</b></p>	<p><b>Best City to Live and Best City for Communities</b></p>				
<p>1. Provide advice, information and support for local events;</p>	<p>No. of events receiving grant aid; No. of events attended by Area Support Team</p>		<p>A</p>	<p>Small grants awarded to Bramham Gala and Festival of Sport for LS17.</p> <p>Area Support Team attended Scholes Gala to promote council and AVH services and support Parish Council;</p> <p>Localism officer has attended 11 events association with neighbourhood planning;</p>	<p>Small grants available through the year.</p> <p>Attendance at events throughout the year</p>

2. Manage the Area Committee's portfolio of centres – Treetops and Barleyfields;			A	Both centres running smoothly;	ongoing
3. Provide support to existing village halls and community centres where appropriate;	No. of centres supported;		A	Open House Community Centre, (Lingfields) has been directly managed by the council whilst its future is decided	Ongoing
<b>Work with partners to develop a range of activities and services appropriate to their needs of children, young people and their families. It will do this by:</b>	<b>Best City for Children</b>				
1. Work in partnership with Extended Services through the Moor Allerton Partnership, the Alwoodley School Cluster and EPOSS to identify need and develop activities and services;	Children and Young People: <ul style="list-style-type: none"> <li>•are safe from harm;</li> <li>•do well at all levels of learning and have the skills for life;</li> <li>•choose healthy lifestyles;</li> <li>•have fun growing up;</li> <li>•are active citizens who feel they have voice &amp; influence;</li> </ul>	<b>EPOSS and Alwoodley Extended Services</b>  <b>Youth Service</b>  <b>Voluntary, Community and Faith Sector partners</b>	A	Wetherby and Boston Spa Children's Centres are providing a range of activities for families including toddler groups, grandparent groups, parenting courses and Job Centre Plus sessions  The intergenerational work with Allerton Primary School and MAECare volunteers is very successful  Wellbeing grant awarded to Boston Spa Youth Club which is run in partnership with the Council, local churches and Boston Spa School	Ongoing
<b>Engage with service providers and partners to provide children and young people with the best opportunities for education, employment and training. It will do this by:</b>	<b>Best City for Children</b>				

<p>1. Engage with OBA workshops for LACs, NEETs and attendance;</p>	<p>Reduce the number of children &amp; young people who are NEET;  Reduce numbers of children &amp; young people going into care;  Attendance figures;</p> <p>The area committee supports the delivery of the Children and Young People's plan locally through regular, localised performance information focussing on priorities, with a particular relevance to the local area..</p>	<p><b>EPOSS and Alwoodley Extended Services</b></p> <p><b>Youth Service</b></p> <p><b>Voluntary, Community and Faith Sector partners</b></p>	<p><b>EPOSS</b></p> <p>OBA workshops have been held for Looked After Children and NEETs. Both events were well attended and received a lot of positive feedback. The issues raised at both workshops have been used to develop the EPOSS action plan and monitoring arrangements.</p> <p>Alwoodley Cluster have held OBA workshops on Looked After Children and Attendance. A working party has been established to develop actions to prevent Children and Young people going into care and improve outcomes for those children currently in care who attend schools within the cluster.</p> <p>Progress in improving attendance in Alwoodley has been achieved through the Cluster Attendance Panel which held detailed discussions about each case.</p>	<p>EPOSS workshops held 29 March 2012 and 25 April 2012.</p> <p>Action plan developed for 2012/13</p> <p>Alwoodley OBA workshops held in 2011</p> <p>Business plan agreed for 2012/13</p>
<p>2. Promote the top 100 methodology through Tasking to support a joined up approach to supporting vulnerable families;</p>			<p>G</p> <p>EPOSS Target Services Leader has developed good links with other agencies through attending Wetherby and Harewood Tasking meetings.</p> <p>Tasking partners are aware of and referring into the top 100 methodology;</p>	<p>ongoing</p>
<p><b>Help people to take advantage of training and job opportunities by providing advice and support. It will do this by:</b></p>	<p><b>Best City for Business</b></p>			

1. Making links with local businesses	Number of businesses engaged positively	<b>EPOSS MAP partners</b>	A	Links are being made with local businesses in the area. A representative from BT attended the EPOSS OBA workshop on NEETs and was able to provide the employers perspective.  Approaches are being made in the MAP area to local businesses to engage them in the community. Recently Tescos have held a local recruitment campaign at Northcall to recruit staff for a new Express store.	Ongoing
2. Offer local advice sessions	Reduction in numbers receiving Job Seekers Allowance	<b>MAP partners</b>	A	Northcall have been running 'Want to work' sessions which have been very successful. They are planning further sessions with Job Centre +. Northcall advertise job vacancies from the Job Centre.  Information sessions on employment and training opportunities are available for lone parents, carers & incapacity benefit claimants at Alwoodley Children's Centre Job seekers advice available at Moor Allerton library Benefits advice available at Wetherby One Stop Centre	Ongoing,  Reviewed annually
<b>Promote local volunteering opportunities. It will do this by:</b>	<b>Best City for Business, and Best City for Health and Wellbeing</b>				
1. Share and publicise information on volunteering opportunities in Moor Allerton through the MAP partnership	Number of volunteers recruited from ONE Leeds	<b>MAP partners</b>	G	Directory of Services produced for Moor Allerton which includes information on volunteering.  Information circulated through Alwoodley extended services mailing	Directory reviewed 6 monthly;
2. Provide information on volunteering opportunities for Town and Parish Councils to circulate;	Number of volunteers recruited from ONE Leeds	<b>Town and Parish Councils</b>	A	Information on volunteering opportunities circulated to Town and Parish Councils.	Ongoing
<b>Support voluntary sector groups working with vulnerable people It will do this by:</b>	<b>Best City for Health and wellbeing</b>				

1. Provide grant aid to organisations providing local services;	Monitoring information submitted for each grant application		G	Wellbeing grants awarded to: Northcall, WISE and MAECare to provide a range of services, including social activities for the communities they serve.	Grants awarded for 12 month period
<b>Help people to live happier, longer, healthier lives by providing advice and information on healthy lifestyle choices. It will do this by:</b>	<b>Best City for Health and wellbeing</b>				
1. Deliver smoking cessation advice in the Moor Allerton Partnership area;	Reduced numbers of children being exposed to Second Hand Smoke; Increased referrals to Smoking Cessation Service;		A	Smoking cessation sessions taking place at Northcall.	Reviewed annually
2. Support projects which encourage active lifestyles;	People have healthier lives;		A	Wellbeing grant awarded to Aberford School playground project so it is available for the wider community.  Wellbeing funding awarded to support to proposed allotment projects in Alwoodley;  Small grant awarded to Festival of Sport event for LS17;	Ongoing

<b>Glossary</b>	
AVH	Aire Valley Homes - an Arms Length Management Organisation, also known as an ALMO. Manages properties in the South and South East parts of Leeds, on behalf of Leeds City Council. Aberford, Barwick in Elmet and Scholes are in their area.
ENEHL	East North East Homes Leeds – an Arms Length Management Organisation, also known as an ALMO. Manages properties in East and North East Leeds. Includes all of Outer North East Leeds, apart from the villages in the Aire Vally Homes area.
EPOSS	Elmet Partnership of Schools and Services – includes 21 schools in Wetherby and Harewood wards
LAC	Looked after Children – Children and Young People who are being cared for away from home, either with foster parents or in a children’s home.
LASBT	Leeds Anti-Social Behaviour Team – a partnership of Leeds ALMOs, the police, the council, fire service, victim support and safer Leeds.
LCC	Leeds City Council

MAP	Moor Allerton Partnership – a partnership of organisations working together and with the local community in Moor Allerton to address issues identified in the Neighbourhood Improvement Plan
NEETs	Young People who are not in education, employment or training
OBA	A disciplined way of thinking and taking action that communities can use to improve the lives of children, families and the community as a whole. Adopted by Leeds Children’s Services as a tool to address issues concerning Children and Young People.
ONE	Outer North East Leeds – the wards of Alwoodley, Harewood and Wetherby
SLA	Service Level Agreement - a contract between a service provider and customer that specifies what service will be provided. In this case it refers to the Environmental Service Level Agreement between the area committee and the environmental locality team responsible for delivering streetscene and environmental enforcement services
TSL	Targeted Services Leader – Childrens services officer whose role is to work at a cluster level is to contribute to the outcomes of Leeds Children and Young People’s plan (CYPP). The aim is to ensure that services for those children, young people and their families, at greatest risk of poor outcomes, are delivered through coordinated packages of support.